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**TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY**

**FACULTY OF ACCOUNTANCY , FINANCE AND BUSINESS**

**BACHELOR OF BANKING AND FINANCE**

**YEAR 2 SEMESTER 2**

**BJEL2013 ENGLISH FOR CAREER PREPARATION**

**PROPOSAL WRITING**

| **Topic:** |
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**Prepared by**

| **MARKS** | |
| --- | --- |
| **Format (5)** |  | |
| **Content (35)**  Introduction  Background  Plan  Schedule  Staffing  Budget  Authorisation |  | |
| **Language & Vocabulary (60)** |  | |
| **TOTAL (100)** |  | |

**Prepared for:**

**Proposal Date:**